



Advanced Enrollment Application

Student Information			
Name: (Last, First, M.I)			
Name on Diploma:			
Street Address:			
City:	State/Prov.:	Zip Code:	
Home Phone:	Cell Phone:	Fax:	
Email:			
Are you 18+ years old? Yes No		Male _____ Female _____	
How did you learn about W.C.A?			
Class Information			
I wish to enroll in the class opening (please state class dates): _____			
<p>Course Tuition (please select tuition option):</p> <p><input type="checkbox"/> Option A: \$1,595.00 USD. This covers cost of tuition, all instructional materials and supplies, a lifetime refresher class, and diploma upon successful completion of course.</p> <p><input type="checkbox"/> Option B: \$1,995.00 USD. In addition to the benefits listed in option A, option B includes an additional day of training focused specifically on sales, negotiations and interpersonal communication. Students enrolled in Option B will have one additional day of class directly following the completion of Option A classes. Option B is for students looking for the optimum amount of personalized instruction time in bid calling and additional key skill sets that apply directly to live auctions.</p> <p>A deposit of \$500 USD is required to reserve a spot in the above class. The remaining balance will be due on the first day of class. If you are unable to attend the course in which you are registered, you may apply your deposit to another WCA course or receive a complete refund, minus a \$250 processing fee from Western College of Auctioneering (WCA) if you notify WCA prior to 60 days before the first day of class. After this time, deposits are nonrefundable. If the course you are attending commences and you are not completely satisfied by 5pm of the first day of class, you may receive a complete refund of tuition, including your deposit.</p> <p>Signature: _____ Date: _____</p>			
Payment Information			
Method of Payment: *Check _____ *Money Order _____ ** VISA _____ ** MasterCard _____ **Discover _____			
* If paying via check or money order, please enclose with completed registration form and mail to P.O Box 2231, Billings, MT 59103			
** If paying via credit card a 4% convenience fee will be applied. Please fill out information below and mail completed registration form to P.O. Box 2231, Billings, MT 59103, email to info@auctionschools.com. Please feel free to call our office and submit credit card billing information over the phone.			
Amount of Deposit (Min. \$500 USD):			
Credit Card Number:			
Exp. Date:		CID Code (3 digits on back of card):	
Location Information			
Classes will be held at the Red Lion Hotel and Convention Center 1223 Mullowney Ln. Billings, MT 59101 . Sleeping rooms are available there at a discounted rate for WCA students, please be sure to tell them you are with WCA. Please contact the hotel at 1.406.248.7151 for room reservations. A free shuttle is available from Billings Logan International Airport for those staying at the hotel. If you need assistance making other arrangements, please contact our office, we would be happy to help! <i>We look forward to meeting you in class!</i>			